

Spaldwick Parish Council

Chair: Sharan Jackson-Rimmer

Clerk to the Council: Mrs Sarah Cardwell, 63 Highfield Avenue, Alconbury Weston, Cambs. PE28 4JS

Email: clerk@spaldwickparishcouncil.org.uk Website: www.spaldwickparishcouncil.org.uk/

Dear Member,

You are hereby summoned to attend the Parish Council Meeting which will be held on **Thursday 18th July 2024 at 7pm in Spaldwick Community Room**, Spaldwick Primary School, to deal with the following business. Public and Press are invited to attend.

S.E.B Cardwell

Signed (Clerk) Sarah Cardwell

Date: 12th July 2024

NOTICE and AGENDA

24/7/1 To Receive Apologies and Reasons for Non-Attendance.

24/7/2 Declarations of Interests for Members (Disclosable Pecuniary Interests).

24/7/3 To Receive and Approve the Minutes of the Spaldwick Parish Council Meeting on 20th June 2024.

24/7/4 Matters arising from those Minutes.

24/7/5 To receive and consider any applications for co-option (signing of acceptance of office if applicable).

24/7/6 Public Open Forum: Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item.

24/7/7 Planning

To consider new planning consultations

24/7/7.1 Reference: 24/01049/LBC

Alternative Reference: PP-13142825

Application Received: Tue 11 Jun 2024

Address: 38 High Street Spaldwick Huntingdon PE28 0TD

Proposal: Proposed enlarged opening within loft space, application of lime plaster to the southern wall of the existing loft and insertion of 2 rooflights

Status: In progress

Appeal Status: Unknown

Determined by planning authority:

24/7/7.2 *Beech-Copper European (ID# 4) (Rear garden behind out house.) Specifications: Remove diseased, damaged, dying and crossing branches as needed, 5-30 centimetre diameter cut(s), entire canopy Church House 4 Pound Close Spaldwick Huntingdon PE28 0UH. Ref. No: 24/00708/TREE | Received: Thu 18 Apr 2024 | Validated: Thu 18 Apr 2024 | Status: Approved

*Construction of 15 no. dwellings with associated access, car parking and landscaping (re-submission of 23/00649/FUL). Land East Of Ivy Way Spaldwick. Ref. No: 23/01948/FUL | Received: Fri 13 Oct 2023 | Validated: Fri 13 Oct 2023 | Status: Approved

24/7/7.3 Update regarding the proposal to divert part of the footpath known as "Spaldwick 209/12" under Section 257 of the Town & Country Planning Act to facilitate the development approved for the land east of Ivy Way Ref: 22/01167/FUL.

24/7/7.4 Update regarding the planning complaint submitted to HDC for the Land East of Ivy Way application.

24/7/8 Finance

24/7/8.1 Accounts update. Balance at 11.07.2024: £58,088.87 (cashbook previously circulated).

24/7/8.2 To discuss ESPO contract and quotations for streetlighting (current contract expires 30th Sep).

24/7/8.3 Update regarding the Parish Council and Charity finances in relation to the allotments site.

24/7/8.4 Update regarding grass edging for the verges on High St. and maintenance of the Town & Poores field.

- 24/7/8.5 To appoint an internal auditor for 2024-25.
- 24/7/8.6 To note and approve: Q1 Summary of receipts and payments (previously circulated).
- 23/7/8.7 To note and approve: Q1 Community room receipts and payments (previously circulated).
- 23/7/8.8 To note and approve Q1 bank reconciliation (previously circulated).
- 24/7/8.9 To review and approve the updated fixed asset register.
- 24/7/8.10 To consider a quotation to replace the Belton's Hill bench plaque.
- 24/7/8.11 To discuss the insurance renewal and consider quotations received.
- 24/7/8.12 To discuss and approve the quotation to add the windows and doors cover at the Community room.

Expenditure for approval 18th July 2024:

- 24/7/8.13 Clerk's wages (Jun-Jul) (S.Cardwell: **£473.77**, HMRC: **£0**).
- 24/7/8.14 Total Energies invoices (Accounts 3006693866 & 3006693855) Jun-Jul: **£22.06 & £13.54** (inc. VAT).
- 24/7/8.15 A.Murphy invoice for cleaning of the Community Room (Jun-Jul): **£51.48**.
- 24/7/8.16 ACES Academies Trust Community Room utilities invoice Jul 2022-Jun 2024: **£2054.41** (inc. VAT).
- 24/7/8.17 Brookfield Contracting: Village grasscutting: **£264.00** (inc. VAT).
- 24/7/8.18 CAPALC Internal audit invoice: **£216.35** (no VAT.)
- 24/7/8.19 Ask IT invoice for domain renewal: **£14.39** (inc. VAT).
- 24/7/8.20 Surrey Hills Solicitors invoice: **£1733.00** (inc. VAT).
- 24/7/8.21 DM Payroll Services Ltd- Administration of payroll April to September 2024: **£60.00** (no VAT).
- 24/7/8.22 S. Cardwell SLCC membership renewal **£75.20** (no VAT).
- 24/7/8.23 GFS Property Services Ltd invoice for Jubilee bench installation: **£1,575.34** (inc. VAT).
- 24/7/8.24 Reimbursement to Clerk for stamps purchased **£10.20**.
- 24/7/8.25 Update regarding Parish Online membership renewal payment: **£72.00** (inc. VAT).

24/7/9 Assets – Provision/Maintenance

- 24/7/9.1 Weekly Ferriman Road Play Area's Inspection & update.
- 24/7/9.2 Update regarding the Community Room.
- 24/7/9.3 Update from Cllr GR regarding The War Memorials Trust.
- 24/7/9.4 Further discussion of the equipment for the open space in Spaldwick.
- 24/7/9.5 Update from Cllr GR regarding the MVAS Flashing Speed signs.
- 24/7/9.6 Update from Clerk regarding registration of the titles for the Village Greens in Spaldwick.
- 24/7/9.7 Allotments update and discussion of the SCAA meetings going forward.
- 24/7/9.8 Update regarding the village noticeboards.
- 24/7/9.9 Update regarding the defibrillator.
- 24/7/9.10 IT Update from Clerk.
- 24/7/9.11 To discuss the well near to the Jubilee bench.
- 24/7/9.12 To discuss grasscutting in the village.

24/7/10 Highways, footpaths, byways, gritting bin, trees, etc.

- 24/7/10.1 Update regarding Long Lane, Church Lane and the 'no entry' sign at the Green.
- 24/7/10.2 To discuss litterpicking in the village.
- 24/7/10.3 To discuss litter at the Welcome Break site.
- 24/7/10.4 Update from the A14 Safety Meeting.
- 24/7/10.5 To note and approve the footpath report (circulated prior to the meeting).

24/7/11 To discuss Staff training.

24/7/12 To agree a representative for the Remembrance Sunday service.

24/7/13 Any items for the next edition of Spaldwick News.

24/7/14 Correspondence (-previously circulated- see attached list)

24/7/15 Councillors' questions.

24/7/17 **Date of the next meeting:** Thursday 19th September.