

MINUTES

Spaldwick Parish Council Meeting held on **Thursday 20th June 2024** at 7pm in Spaldwick Community Room, Spaldwick Primary School. Chair: Sharan Jackson-Rimmer

Present: Councillors S Jackson-Rimmer (SJR- Chair), J O'Dwyer (JO'D), S Isaac (SI), S Cardwell (Clerk) and L Worrell, headteacher of Spaldwick Primary School.

24/6/1 To Receive Apologies and Reasons for Non-Attendance- W Burcham (WB- Vice-Chair), S Parfrey (SP), G Rice (GR).

24/6/2 Declarations of Interests for Members (Disclosable Pecuniary Interests)- none.

24/6/3 To Receive and Approve the Minutes of the Annual Meeting of Spaldwick Parish Council on 16th 2024 and the minutes of the Extraordinary meeting on 28th May 2024- Cllr SI proposed signing and approval of the minutes as a true record of the meeting, seconded by Cllr JO'D and carried unanimously.

24/6/4 Matters arising from those Minutes- none.

24/6/5 To receive and consider any applications for co-option (signing of acceptance of office if applicable)- no one presented themselves.

24/6/6 Public Open Forum: Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item- L Worrell addressed the Council to provide an update regarding Spaldwick School. Currently there are 96 pupils across four classes (YR, 1/2, 3/4 and 5/6) with 5 teachers, 11 teaching assistants, 2 administrators and three members of the site team. The structure has been static for five years but is likely to change with increasing numbers. A small staff means any changes have an enormous impact; teacher recruitment and retention are also challenging. Fluctuating numbers impact budgets due to a lag in funding streams. Recent years have also seen a significant change in the demographics of the children attending (19% Pupil Premium, 23% SEND, 9% EHCPs, 9% in year mobility). There is a focus on health and wellbeing, regular visits from external sports coaches and KS2 children attend Kimbolton School for swimming lessons. Parents are invited to attend Sports Day, number mornings, open classroom and stay and play sessions. A variety of trips are also offered (Jurassic Grill, Resorts World Arena for Young Voices Choir, MK Theatre to watch Shrek, Shepreth Wildlife Park, Cadbury World, Maypole dancers and a residential to Norfolk Lakes, alongside visits from Wood Green and the Fire Brigade. Friends of Spaldwick School (FOSS) work tirelessly to support the school via discos, competitions, sponsored events and fundraising for the bike track. They have purchased books for classrooms, funded coaches, trips and leavers' hoodies. Over the last 12 months the school has replaced one of their oil boilers with an electric one, had new carpets in KS1, completed decorating in four classrooms and the KS2 corridor, developed calm space, Nest and the forest school area; the outdoor classroom has been repaired and painted and the bike track completed (the latter by PTA and Woolley Wind Farm grant). New safety surfacing in the reception area, an update of KS1 classrooms with new furniture and resources and replacement of all electrical systems from the main incoming board to distribution points, are all planned for the summer break. Lots of the premises work has been completed as a direct result of Spaldwick School joining the Trust, however, funding continues to be challenging despite being heavily subsidized by the Trust.

24/6/7 Planning

To consider new planning consultations

24/6/7.1 APPLICATION REF. 24/00663/FUL- Change of use of former Subway and Costa Concession (Sui Generis) to Class E (B) Use and associated development Spaldwick Service Area High Street Spaldwick Huntingdon PE28 0TD - Extension of time for comments agreed until the 21st June 24. -Following discussions, Cllr JO'D proposed the Council recommend approval based on it being an internal change of use with no change to the street scene; this was seconded by Cllr SI and carried unanimously.

Determined by planning authority:- all noted.

24/6/7.2 *Discharge of Conditions 3 (Salvaged Roofing Plain Tile), 6 (Asbestos Roof) and 7 (Chimney Stack) for 23/01412/LBC. 38 High Street Spaldwick Huntingdon PE28 0TD. Ref. No: 24/80124/COND Received: Wed 03 Apr 2024 | Validated: Wed 03 Apr 2024 | Status: Approved

*Lime (ID1) (Rear garden). Lime (ID3) (Rear garden behind out house). Lime (ID2) (Rear garden) Specifications: Reduce overall crown height by 2-3m as needed, lateral branches reduced to

balance crown with height. Back to suitable growth points. Remove all epicormic growth, up to a height of 3 meters. Goals: Manage size and shape of crown for location. Reduce spread of crown. Reduce risk of branch failure. Improve light and air penetration through crown. Establish proper branch spacing. 3 Lime (ID5) (Rear garden). Specifications: Reduce by tip pruning low limbs to reduce weight as needed, Prune back to suitable growth points. Goals: Reduce weight of branch ends. Church House 4 Pound Close Spaldwick Huntingdon PE28 0UH
Ref. No: 24/00377/TREE | Received: Thu 29 Feb 2024 | Validated: Fri 01 Mar 2024 | Status: Approved

*Lime (ID#3, 4, 5, 6 & 7) left side of front garden - reduce limbs overhanging neighbouring property by up to 2 metres, back to suitable growth points as needed. The Old Rectory Pound Close Spaldwick Huntingdon PE28 0UH. Ref. No: 24/00380/TREE | Received: Thu 29 Feb 2024 | Validated: Thu 29 Feb 2024 | Status: Approved

*Erection of Garage and realignment of new access and drive consented under application 21/00836/FUL. House On The Hill Stow Road Spaldwick Huntingdon PE28 0TE. Ref. No: 23/02424/FUL | Received: Wed 13 Dec 2023 | Validated: Wed 17 Jan 2024 | Status: Approved

24/6/7.3 To discuss the proposal to divert part of the footpath known as "Spaldwick 209/12" under Section 257 of the Town & Country Planning Act to facilitate the development approved for the land east of Ivy Way Ref: 22/01167/FUL. Deadline for comments: Friday 28th June.
-Following discussions, Cllr SJR proposed the Clerk raise the following concerns with regards to the proposal: the diagram doesn't show how it connects to the bridge (footpath 13), maintenance going forward, that it is not taking into account access to the existing footpath (diversion based on the bridleway rather than the current footpaths 12 and 13), similar to comments made by the Rights of way Officer Catherine Keck, from Cambridgeshire County Council, Spaldwick Parish Council is concerned the current footpath will be absorbed into the road/footpath on the new development. Additionally, the Parish Council would like to know whether footpath site visits have taken place, and if not, they would like the opportunity for a Parish Council representative to attend. This was seconded by Cllr JO'D and carried unanimously.

24/6/8 Finance

24/6/8.1 Accounts update. Balance at 11.06.2024: £59,233.77- noted.

24/6/8.2 To discuss ESPO contract for streetlighting (current contract expires 30th September)- The Clerk confirmed she has chased for an update on combining the meters. She will also obtain comparative quotes for consideration.

24/6/8.3 Update regarding the Parish Council and Charity finances in relation to the allotments site- The solicitor has confirmed the first registration has been submitted.

24/6/8.4 Update regarding grass edging for the verges on High St. and maintenance of the Town & Poors Field- no further update regarding the work to be completed by 1st July.

24/6/8.5 To appoint an internal auditor for 2024-25- deferred.

Expenditure for approval 20th June 2024:

24/6/8.6 Clerk's wages (May-Jun) (S.Cardwell: **£581.15**, HMRC: **£48.40**).

24/6/8.7 Total Energies invoices (Accounts 3006693866 & 3006693855) May-Jun: **£24.59 & £14.04** (inc. VAT).

24/6/8.8 A.Murphy invoice for cleaning of the Community Room (May-Jun): **£55.00**.

24/6/8.9 Grafton invoice for ink cartridges: 1/IP3753 £98.32 (inc. VAT) 0.60p previous overpayment to be deducted. Total to pay: **£97.72** (inc. VAT).

24/6/8.10 Brookfield Contracting: Village grasscutting: **£264.00** (inc. VAT).

24/6/8.11 CAPALC Internal audit-invoice to be received- not yet received.

24/6/8.12 Ask IT invoice- **£12.00** (inc. VAT).

24/6/8.13 Surrey Hills Solicitor's invoice- to be received- not yet received.

24/6/8.14 Information Commissioner's Office- Data protection fee renewal: **£40.00** – payment was only possible by card so the £40 is to be reimbursed to the Clerk who made the payment.

24/6/8.15 Parish Online membership renewal: **£72.00** (inc. VAT)- not yet paid, their system says paid by cheque but no payment has yet been transferred.

24/6/8.16 Open Spaces Society membership renewal: **£45.00**.

- Cllr SJR proposed payment of all agreed amounts, seconded by Cllr SI and carried unanimously; Cllrs SJR and JO'D to authorise the payments.

24/6/9 Assets – Provision/Maintenance

- 24/6/9.1 Weekly Ferriman Road Play Area's Inspection & update- Cllr JO'D confirmed all ok, report circulated.
- 24/6/9.2 Update regarding the Community Room- Cllr SJR confirmed that Henry the Hoover has been found. She has also obtained quotes for the insurance for the windows and doors; the Clerk will get the policy updated accordingly. The Clerk confirmed PAT-testing is to be arranged by the school. A query was also raised about charging by quarter hours but the Council agreed hire invoicing should remain half hourly. An updated Councillors list needs to be printed for the noticeboard and the Clerk will check with L. Worrell regarding the water meter.
- 24/6/9.3 Update from Cllr GR regarding The War Memorials Trust- deferred.
- 24/6/9.4 Further discussion of the equipment for the open space in Spaldwick- deferred.
- 24/6/9.5 Update from Cllr GR regarding the MVAS Flashing Speed signs- deferred.
- 24/6/9.6 Update from Clerk regarding registration of the titles for the Village Greens in Spaldwick- Following advice received from the solicitors, Cllr SJR proposed the solicitor be asked to attempt to register the main village green first and then registration of the second one can be assessed. This was seconded by Cllr JO'D and carried unanimously.
- 24/6/9.7 Allotments update and discussion of the SCAA meetings going forward- The Clerk has been asked to send a letter to Lloyds bank confirming the agreement between SCAA and the Town and Poors Charity; wording was agreed accordingly by the Council. The Clerk confirmed SCAA are in the process of joining NAS (National Allotment Society) and a request has been made for the SCAA meetings to be held in the Community Room (confirmation to be made regarding charges). The Clerk was asked to seek further details regarding frequency of meetings to feed back next meeting for a decision to be made next meeting when more Councillors are present. Cllr SI proposed the £350 British Sugar grant be transferred into SCAA's bank account as soon as it is all set up though; this was seconded by Cllr SJR and carried unanimously.
- 24/6/9.8 Update regarding the village noticeboards- no update.
- 24/6/9.9 Update regarding the defibrillator- Defibrillator training is taking place in Sawtry on 13th July 1-2.30pm.
- 24/6/9.10 Update from Clerk following IT catch-up with Ask IT- The laptop battery is failing, Ask IT to see whether it can be replaced given it is out of warranty. IT support to be requested for Cllrs SJR and JO'D.

24/6/10 Highways, footpaths, byways, gritting bin, trees, etc.

- 24/6/10.1 Update regarding the hedges along Long Lane following site visit- confirmation has been received the gate is unlocked and the hedges are to be cut.
- 24/6/10.2 Update regarding Church Lane (uneven road surface from roots) following Highways site visit- Highways confirmed it is an unadopted road so they are not responsible for maintenance.
- 24/6/10.3 To discuss the 'no entry' sign at the Green- repainting of the road markings has been requested.
- 24/6/10.4 Update regarding the LHI application submitted- Still in progress, feedback to be slightly delayed from initial estimate (now September meeting).

24/6/11 To discuss a Parish Plan- to be removed from the agenda.

24/6/12 To agree a representative for the Remembrance Sunday service- deferred.

24/6/13 Confidential staffing item- public and press to be excluded- private minutes.

24/6/14 Any items for the next edition of Spaldwick News- defibrillator training details to be shared.

24/6/15 Correspondence (-previously circulated- see attached list)- all noted.

24/6/16 Councillors' questions- Slurry sealing details to go on facebook (1st July). Items for the next agenda: letter to Welcome Break regarding litter, also litterpicking risk assessment.

24/6/17 **Date of the next meeting:** Thursday 18th July.

The meeting closed at 9.17pm

Signed:

(Chair)

Date: