

Spaldwick Parish Council

Chair: Sharan Jackson-Rimmer

Clerk to the Council: Mrs Sarah Cardwell, 63 Highfield Avenue, Alconbury Weston, Cambs. PE28 4JS

Email: clerk@spaldwickparishcouncil.org.uk Website: www.spaldwickparishcouncil.org.uk/

Dear Member,

You are hereby summoned to attend the Parish Council Meeting which will be held on **Thursday 20th June 2024 at 7pm in Spaldwick Community Room**, Spaldwick Primary School, to deal with the following business. Public and Press are invited to attend.

S.E.B Cardwell

Signed (Clerk) Sarah Cardwell

Date: 14th June 2024

NOTICE and AGENDA

24/6/1 To Receive Apologies and Reasons for Non-Attendance.

24/6/2 Declarations of Interests for Members (Disclosable Pecuniary Interests).

24/6/3 To Receive and Approve the Minutes of the Annual Meeting of Spaldwick Parish Council on 16th May 2024 and the minutes of the Extraordinary meeting on 28th May 2024.

24/6/4 Matters arising from those Minutes.

24/6/5 To receive and consider any applications for co-option (signing of acceptance of office if applicable).

24/6/6 Public Open Forum: Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item.

24/6/7 Planning

To consider new planning consultations

24/6/7.1 APPLICATION REF. 24/00663/FUL- Change of use of former Subway and Costa Concession (Sui Generis) to Class E (B) Use and associated development Spaldwick Service Area High Street Spaldwick Huntingdon PE28 0TD - Extension of time for comments agreed until the 21st June 24

Determined by planning authority:

24/6/7.2 *Discharge of Conditions 3 (Salvaged Roofing Plain Tile), 6 (Asbestos Roof) and 7 (Chimney Stack) for 23/01412/LBC. 38 High Street Spaldwick Huntingdon PE28 0TD. Ref. No: 24/80124/COND Received: Wed 03 Apr 2024 | Validated: Wed 03 Apr 2024 | Status: Approved

*Lime (ID1) (Rear garden). Lime (ID3) (Rear garden behind out house). Lime (ID2) (Rear garden) Specifications: Reduce overall crown height by 2-3m as needed, lateral branches reduced to balance crown with height. Back to suitable growth points. Remove all epicormic growth, up to a height of 3 meters. Goals: Manage size and shape of crown for location. Reduce spread of crown. Reduce risk of branch failure. Improve light and air penetration through crown. Establish proper branch spacing. 3 Lime (ID5) (Rear garden). Specifications: Reduce by tip pruning low limbs to reduce weight as needed, Prune back to suitable growth points. Goals: Reduce weight of branch ends. Church House 4 Pound Close Spaldwick Huntingdon PE28 0UH Ref. No: 24/00377/TREE | Received: Thu 29 Feb 2024 | Validated: Fri 01 Mar 2024 | Status: Approved

*Lime (ID#3, 4, 5, 6 & 7) left side of front garden - reduce limbs overhanging neighbouring property by up to 2 metres, back to suitable growth points as needed. The Old Rectory Pound Close Spaldwick Huntingdon PE28 0UH. Ref. No: 24/00380/TREE | Received: Thu 29 Feb 2024 | Validated: Thu 29 Feb 2024 | Status: Approved

*Erection of Garage and realignment of new access and drive consented under application 21/00836/FUL. House On The Hill Stow Road Spaldwick Huntingdon PE28 0TE. Ref. No: 23/02424/FUL | Received: Wed 13 Dec 2023 | Validated: Wed 17 Jan 2024 | Status: Approved

24/6/7.3 To discuss the proposal to divert part of the footpath known as “Spaldwick 209/12” under Section 257 of the Town & Country Planning Act to facilitate the development approved for the land east of Ivy Way Ref: 22/01167/FUL. Deadline for comments: Friday 28th June.

24/6/8 **Finance**

24/6/8.1 Accounts update. Balance at 11.06.2024: £59,233.77.

24/6/8.2 To discuss ESPO contract for streetlighting (current contract expires 30th September).

24/6/8.3 Update regarding the Parish Council and Charity finances in relation to the allotments site.

24/6/8.4 Update regarding grass edging for the verges on High St. and maintenance of the Town & Poors field.

24/6/8.5 To appoint an internal auditor for 2024-25.

Expenditure for approval 20th June 2024:

24/6/8.6 Clerk’s wages (May-Jun) (S.Cardwell: **£581.15**, HMRC: **£48.40**).

24/6/8.7 Total Energies invoices (Accounts 3006693866 & 3006693855) May-Jun: **£24.59 & £14.04** (inc. VAT).

24/6/8.8 A.Murphy invoice for cleaning of the Community Room (May-Jun): **£55.00**.

24/6/8.9 Grafton invoice for ink cartridges: 1/IP3753 £98.32 (inc. VAT) 0.60p previous overpayment to be deducted. Total to pay: **£97.72** (inc. VAT).

24/6/8.10 Brookfield Contracting: Village grasscutting: **£264.00** (inc. VAT).

24/6/8.11 CAPALC Internal audit-invoice to be received.

24/6/8.12 Ask IT invoice- £12.00 (inc. VAT).

24/6/8.13 Surrey Hills Solicitor’s invoice- to be received.

24/6/8.14 Information Commissioner's Office- Data protection fee renewal: **£40.00**.

24/6/8.15 Parish Online membership renewal: **£72.00** (inc. VAT).

24/6/8.16 Open Spaces Society membership renewal: **£45.00**.

24/6/9 **Assets – Provision/Maintenance**

24/6/9.1 Weekly Ferriman Road Play Area’s Inspection & update.

24/6/9.2 Update regarding the Community Room.

24/6/9.3 Update from Cllr GR regarding The War Memorials Trust.

24/6/9.4 Further discussion of the equipment for the open space in Spaldwick.

24/6/9.5 Update from Cllr GR regarding the MVAS Flashing Speed signs.

24/6/9.6 Update from Clerk regarding registration of the titles for the Village Greens in Spaldwick.

24/6/9.7 Allotments update and discussion of the SCAA meetings going forward.

24/6/9.8 Update regarding the village noticeboards.

24/6/9.9 Update regarding the defibrillator.

24/6/9.10 Update from Clerk following IT catch-up with Ask IT.

24/6/10 **Highways, footpaths, byways, gritting bin, trees, etc.**

24/6/10.1 Update regarding the hedges along Long Lane following site visit.

24/6/10.2 Update regarding Church Lane (uneven road surface from roots) following Highways site visit.

24/6/10.3 To discuss the ‘no entry’ sign at the Green.

24/6/10.4 Update regarding the LHI application submitted.

24/6/11 To discuss a Parish Plan.

24/6/12 To agree a representative for the Remembrance Sunday service.

24/6/13 Confidential staffing item- public and press to be excluded.

24/6/14 Any items for the next edition of Spaldwick News.

24/6/15 Correspondence (-previously circulated- see attached list)

24/6/16 Councillors’ questions.

24/6/17 **Date of the next meeting:** Thursday 18th July.