

**Town and Poors Charity Field Minutes** of the meeting on Thursday 18<sup>th</sup> April (following the Parish Council meeting)

Present: S Jackson-Rimmer (SJR- Chair), S Parfrey (SP), J O'Dwyer (JO'D), W Burcham (WB), S Isaac & S Cardwell (Clerk)

1. Apologies for Absence- G Rice (GR).
2. To approve Minutes of the Charity Meeting on 21<sup>st</sup> March 2024- Cllr JO'D proposed signing and approval of the minutes as a true record of the meeting, seconded by Cllr WB and carried unanimously.
3. Matters Arising- none.
4. Finance
  - 4.1 Charity accounts report:  
To note: Balance at 31<sup>st</sup> March 2024 £1860.01 (updated cashbook circulated)- noted.
  - 4.2 Expenditure for approval 18<sup>th</sup> April 2024:  
None- to note: WAVE account is still in credit- noted.
5. Update regarding the allotment site, Allotment Association and allotment usage- The Clerk advised there are three annual rents still to be paid.
6. To discuss ongoing maintenance of the remainder of the Town and Poors field- Cllr SJR confirmed she is awaiting a site visit from Brookfield for a quote for grasscutting.
7. Update regarding SCAA management of the allotment site and insurance for plot holders- Cllr WB provided an update that SCAA would like to remain an Allotment Association (rather than committee) and are looking into opening a bank account. They are also looking to arrange group insurance through the National Allotment Society. It was noted that SCAA have £350 held in the Town and Poors account that they may need to access for this purpose.
8. Correspondence- Internal Drainage board invoice received.
9. Date of the next Meeting – Thursday 16<sup>th</sup> May- noted. Agenda items for the next meeting: to discuss the £1314 buffer agreed to be left in the Charity Account in May 2020, to discuss hedgecutting at the allotments, IDB invoice for payment.

The meeting closed at 10.04pm.

Signed:  
Chair

Date: