

Spaldwick Parish Council

Chair: Sharan Jackson-Rimmer

Clerk to the Council: Mrs Sarah Cardwell, 63 Highfield Avenue, Alconbury Weston, Cambs. PE28 4JS

Email: clerk@spaldwickparishcouncil.org.uk Website: www.spaldwickparishcouncil.org.uk/

Dear Member,

You are hereby summoned to attend the **Annual Meeting of Spaldwick Parish Council** which will be held on **Thursday 16th May 2024 at 7pm in Spaldwick Community Room**, Spaldwick Primary School, to deal with the following business. Public and Press are invited to attend.

S.E.B Cardwell

Signed (Clerk) Sarah Cardwell

Date: 10th May 2024

NOTICE and AGENDA

24/5/1 Election of Chair and signing of Chair's Declaration of Office.

24/5/2 Election of Vice Chair and signing of Declaration of Office.

24/5/3 To receive and consider any applications for co-option.

24/5/4 To note: Any amendments to Members interest forms to be completed asap by Councillors and the Clerk advised.

24/5/5 Chair's Opening Remarks

24/5/6 To Receive Apologies and Reasons for Non-Attendance.

24/5/7 Declarations of Interests for Members (Disclosable Pecuniary Interests).

24/5/8 To Receive and Approve the Minutes of the Parish Council meeting on 18th April 2024.

24/5/9 Matters arising from those Minutes. To note: Grafton bill was overpaid by 0.60p (£19.77 rather than £19.17)- to be corrected on next invoice payment.

24/5/10 Public Open Forum: Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chair's discretion. This part cannot be longer than 10 minutes per item.

24/5/11 Planning

To consider new planning consultations

24/5/11.1 TREE APPLICATION REF. 24/00708/TREE

Beech-Copper European (ID# 4) (Rear garden behind out house.)

Specifications: Remove diseased, damaged, dying and crossing branches as needed, 5-30 centimetre diameter cut(s), entire canopy

Church House 4 Pound Close Spaldwick Huntingdon PE28 0UH

- Extension for comments agreed by HDC until 17th May.

24/5/11.2 PARISH COUNCIL CONSULTATION – APPLICATION REF. 23/02424/FUL

Erection of Garage and realignment of new access and drive consented under application 21/00836/FUL

House On The Hill Stow Road Spaldwick Huntingdon PE28 0TE

(Amended Redline Plan (location Plan)). -Extension for comments requested but not yet confirmed.

Determined by planning authority:

24/5/11.3 The following Tree Applications were approved:

- Ref. No: 24/00289/TRCA | Received: Wed 14 Feb 2024 | Validated: Tue 20 Feb 2024 | Status: Approved The Old Rectory Pound Close Spaldwick Huntingdon PE28 0UH
- Ref. No: 24/00288/TRCA | Received: Wed 14 Feb 2024 | Validated: Thu 29 Feb 2024 | Status: Approved Church House 4 Pound Close Spaldwick Huntingdon PE28 0UH
- Ref. No: 24/00377/TREE | Received: Thu 29 Feb 2024 | Validated: Fri 01 Mar 2024 | Status: Approved Church House 4 Pound Close Spaldwick Huntingdon PE28 0UH
- Ref. No: 24/00380/TREE | Received: Thu 29 Feb 2024 | Validated: Thu 29 Feb 2024 | Status: Approved The Old Rectory Pound Close Spaldwick Huntingdon PE28 0UH

24/5/11.4 To note and discuss the planning application 23/01948/FUL (Land East Of Ivy Way Spaldwick, construction of 15 no. dwellings with associated access, car parking and landscaping (re-submission of 23/00649/FUL)) deferred previously, which is going back to HDC's Development Management Committee (DMC) on Monday 20th May, 7pm. Anyone wishing to represent their Ward/Parish and speak to the DMC about the item should give their name and email to Planning Admin (Development.ManagementAdmin@huntingdonshire.gov.uk); the list of speakers closes at 4.30 pm on the Friday before the day of the meeting.

24/5/12 Finance

24/5/12.1 To note: Account balance at 09.05.2024: £59,468.99.

24/5/12.2 To note: VAT reclaim for 2023-Mar 2024 has been made (£1828.88).

24/5/12.3 To review and approve updated Fixed Asset register (updated March 2024).

24/5/12.4 To discuss any Councillor training required.

24/5/12.5 To agree division of Councillor responsibilities (document previously circulated).

24/5/12.6 To note: the Internal audit has been delayed until 24th May so the AGAR forms will need to be signed at the June meeting.

24/5/12.7 To further discuss ESPO contract for streetlighting (current contract expires 30th September).

24/5/12.8 To review and approve Standing Orders.

24/5/12.9 To review and approve Financial Regulations.

24/5/12.10 To review and approve the following policies and procedures: Health and Safety, Safeguarding, Equal Opportunities, Grievance, GDPR, Code of Conduct, Model Publication Scheme, Complaints Procedure and Accessibility Statement.

24/5/12.11 To review and approve Council Risk Assessments (general, playpark, Community room).

24/5/12.12 Review of subscriptions and providers (CAPALC, Cams ACRE, SLCC, Parish Online, Scribe Accounts, DM Payroll services, Open Spaces Society).

24/5/12.13 To review Community Room hire charges for the coming year and cleaning requirements.

24/5/12.14 To agree online banking signatories going forward (currently all Councillors).

24/5/12.15 To agree internal auditor for 2024/2025 (Currently CAPALC).

24/5/12.16 To review insurance cover (BHIB 3-year cover agreed in September 2021).

24/5/12.17 To consider CIL spending.

24/5/12.18 To agree schedule for the meetings for the coming year- currently 7pm on the 3rd Thursday of every month excluding August; December date subject to change.

24/5/12.19 To note precept remittance (£10,780).

24/5/12.20 To consider financial and otherwise support for an upcoming village social event.

24/5/12.21 To note: CCC grasscutting contribution for 2024-25 has been confirmed as £498.13.

24/5/12.22 To consider a funding request for a Grafham Water project to provide free outdoor learning experiences for disadvantaged young people.

Expenditure for approval 16th May 2024:

24/5/12.24 Clerk's wages (Apr-May) (S.Cardwell: **£467.67**, HMRC: **£24.00**).

24/5/12.25 Total Energies invoices (Accounts 3006693866 & 3006693855) Apr-May- invoices to be received.

24/5/12.26 A.Murphy invoice for cleaning of the Community Room (Apr-May): **£44.00**.

24/5/12.27 Brookfield Contracting: Village grasscutting (March and April): **£528.00** (inc. VAT).

24/5/12.28 Cromwell Fire Ltd invoice for Community room service: **£100.55** (inc. VAT).

24/5/13 Assets – Provision/Maintenance

24/5/13.1 Weekly Ferriman Road Play Area's Inspection.

24/5/13.2 Update regarding the Community Room.

24/5/13.3 Update from Cllr GR regarding The War Memorials Trust.

24/5/13.4 Update from Cllr GR regarding the MVAS units.

24/5/13.5 Further discussion of the missing plaque from the Belton's Hill bench.

24/5/13.6 Update regarding the remainder of the Town and Poors Charity field.

24/5/13.7 To discuss grass-cutting in the village.

- 24/5/13.8 Further discussion of registration of the titles for the Village Greens in Spaldwick.
- 24/5/13.9 Update from Cllr JO'D regarding equipment to be installed on the open space.
- 24/5/13.10 Update regarding the village noticeboards.
- 24/5/13.11 Further discussion of details received from the District Council regarding Garden Waste Service Initiatives (10 green bins for the village).
- 24/5/13.12 To review and approve the updated SCAA allotment regulations.
- 24/5/14 **Highways, footpaths, byways, gritting bin, trees, etc.**
- 24/5/14.1 To note: footway slurry sealing to be completed by CCC on 01.07.24.
- 24/5/14.2 District and County Cllr I Gardener has arranged a meeting with the Local Highways Officer on 5th June in Spaldwick to discuss the issues (including Church Lane).
- 24/5/14.3 To note the second round of applications are now open for legacy funding from the A428 Black Cat project (open for expressions of interest until Monday 15 July 2024) and to consider any potential applications.
- 24/5/14.4 Updates regarding Church Lane and Long Lane.
- 24/5/15 Update from Cllr WB regarding the Wooley Hill Wind Farm.
- 24/5/16 To consider the Rural Services Network's invitation to join the Rural Village Services Group.
- 24/5/17 HDC are holding a Huntingdonshire Futures 'Environmental Innovation launch event on 4th June 5-9pm at the Burgess Hall, St Ives. Any Councillors wishing to attend need to RSVP by 19th May.
- 24/5/18 Any items for the next edition of Spaldwick News.
- 24/5/19 **Correspondence** (-previously circulated)
- 24/5/20 Councillors' questions.
- 24/5/21 **Date of the next meeting:** Thursday 20th June.