

**TOWN & POORS CHARITY FIELD MINUTES of the Meeting Thursday 18<sup>th</sup> June 2020 at 20.51 hrs (following the Parish Council meeting) by Zoom videoconference (due to social distancing)**

**Present:** S Fane de Salis (Chairman), G Smith (Vice Chairman), S Jackson-Rimmer, J Pope, S Parfrey, W Burcham and one member of the public

1. **Apologies for Absence:** R Johnson
2. **To approve Minutes of the Charity Meeting on 21<sup>st</sup> May 2020:** Cllr G Smith proposed signing and approval of the minutes as a true record of the meeting, seconded by Cllr W Burcham and carried unanimously.
3. **Matters Arising:** None
4. **Finance:**
  - 4.1 **Charity accounts report**  
**Balance at 12<sup>th</sup> June 2020: £2933.64-** it was noted that the residual balance discussed last month (excluding £1314 and the allotment rents) is still to be transferred back to the main account
  - 4.2 **Expenditure for approval 18<sup>th</sup> June 2020:**  
\* Agricultural Drainage Rates for Town & Poors field April 2020- March 2021- £6.28- Cllr G Smith proposed payment, seconded by Cllr S Parfrey and carried unanimously.
5. **Update regarding planning application for hard standing-** Cllr S Parfrey has submitted a revised location plan and is awaiting an update.
6. **To consider quotes for an area of hard standing-** to award once planning permission has been approved.
7. **Update regarding an Allotment Association and allotment usage-** Cllr W Burcham explained there is a meeting next week to discuss the inspection of the allotments made by Cllr S Fane de Salis. The Chairman explained he raised questions regarding maintenance of the strip of land at the end of the allotments, maintenance of hedging, people climbing the fence to access and the water tap (which he locked-off)
8. **Correspondence-** none
9. **Any other business-** Maintenance of hedging for the allotments to be put on the agenda for next month. Cllr W Burcham raised that consideration will need to be given to how the water troughs are maintained over the winter.
10. **Date of the next Meeting – Thursday 16<sup>th</sup> July 2020**

Meeting finished at 21.01hrs.

Minutes to be approved at the next Charity Meeting (and signed at a future meeting)

**Signed Chairman:**

**Date:**