

SPALDWICK PARISH COUNCIL
CHAIRMAN: Steve Fane de Salis

Clerk to the Council
Mrs Sarah Cardwell
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15th May 2020

Dear Member

You are hereby summoned to attend the **Parish Council Meeting** which will be held on **Thursday 21st May 2020 at 8pm**. In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the 2020 Regulations”) this meeting will be held **remotely** by Zoom videocall. **Public and Press are invited to attend**—please contact Clerk for meeting link.

The Statutory requirement to hold an Annual General Meeting has been suspended until May 2021

NOTICE and AGENDA

20/05/7 To Receive Apologies and Reasons for Non-Attendance

20/05/8 Declarations of Interests for Members (Disclosable Pecuniary Interests)

20/05/9 To Receive and Approve the Minutes of the Parish Council Meetings on 16th April 2020 and 11th May 2020 (to be signed at a future meeting)

20/05/10 Matters arising from those Minutes

20/05/11 Public Open Forum

Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman’s discretion. This part cannot be longer than 10 minutes per item.

20/05/12 Planning

To consider new planning consultations:

20/05/12.1

Reference	20/00735/TRCA
Alternative Reference	PP-08662240
Application Received	Mon 20 Apr 2020
Address	14 Thrapston Road Spaldwick Huntingdon PE28 0TA
Proposal	T1 Multistemmed Silver Birch: Reduce by height by circa 3 metres and laterals by circa 1.5 metres to previous reduction points. Tree has been historically reduced, these works are to maintain size. Tree has low amenity value.
Status	Pending decision

Appeal Status	Unknown
Appeal Decision	

Determined by planning authority:

20/05/12.2

Reference	20/00423/LBC
Alternative Reference	PP-08542535
Application Received	Wed 26 Feb 2020
Address	15 High Street Spaldwick Huntingdon PE28 0TD
Proposal	Reduction in length of lean-to roof and associated reduction on footprint on outbuilding 1 compared to approved plans.
Status	Approved
Decision Issued Date	Tue 05 May 2020
Appeal Status	Unknown
Appeal Decision	

(Council views to be received by 22nd May)

20/05/13 Finance

20/05/13.1 To note: Account balance at 15.05.20: £87253.35. Quarterly reconciliations for 2019-2020 and cashbook at 31.03.20 sent for review on 13.04.20.

20/05/13.2 To note deadline extended for approval and submission of annual return to external auditor to July 31st. Recommendation from Clerk (following discussion with Chairman) to postpone the Annual Meeting of the Parish Council, on the basis that the AGAR submission and the Internal Audit Report will be completed at the earliest opportunity and presented no later than July 2020 for consideration by Council at a normal meeting, should gatherings be permitted by then, or otherwise at a virtual meeting.

20/05/13.3 Internal audit to be conducted remotely and additionally by Zoom video meeting if required.

20/05/13.4 To agree to review all policies and procedures by the July meeting of the Council

Expenditure for approval 21st May 2020:

20/05/13.5 Clerk's wages: £383.28 (S. Cardwell: £311.28 (£22.98 of which is expenses), HMRC £72.00)

20/05/13.6 Grafton Projects invoice No: 1/IM8706 for £38.38- relating to the purchase of the Community Room noticeboard. Payment due by 31.05.20

20/05/13.7 Reimbursement for Michael Frane for twine to mark out the allotment plots (£11.96) and for chain and locks for the allotment gates (£65.98) = £77.94 total

20/05/13.8 Reimbursement of the planning permission invoice for the Town and Poors allotment field paid by Cllr S Parfrey- £142.00

20/05/13.9 Further discussion regarding 3 quotations for painting the play park following inspection by: to clarify exact work to be completed, by which contractor and the timeframe.

20/05/13.10 Review of quotations received for a sign for the Community Room- Clerk to provide update

20/05/13.11 To note: Remittance advice for 2019/2020 Parish precept: £10, 405.00) (circulated by email 16.04.20)

20/05/13.12. To consider viewing access only for Clerk for the bank accounts to be able to monitor payments independently

20/05/14 Assets – Provision/Maintenance

20/05/14.1 Monthly Ferriman Road Play Area's Inspection – currently closed due to social distancing

20/05/14.2 Waste Bags in Fuller close- update

20/05/15 Highways, footpaths, byways, gritting bin, trees, etc.

20/05/15.1 A resident has raised the issue of motorcyclists using byways during winter months, the signage does not prevent this use; but CCC have indicated that the signs are incorrect and should be changed- update from Cllr S Fane de Salis on initial response received.

20/05/15.2 A resident has raised concerns about the location of the Bus Stop on High Street, Parked vehicles cause a problem at this location. A suggestion is to add an additional stop on Stow Road. Update Cllr R Johnson (deferred from previous meeting).

20/05/15.3 Update regarding dog poo bag dispensers from Cllr S Jackson-Rimmer.

20/05/15.4 Concern from Easton Parish Council regarding footpath FP209/12 which goes directly to the filling station and services area. There are cattle in the field which are protective of their calves (cattle will likely be in the field until the Autumn), walkers to be aware.

20/05/16 Community Room

20/05/16.1 PAT Testing update from Cllr Pope (deferred from previous meeting).

20/05/16.2 Update from Cllr Pope regarding timers for radiators in the Community room.

20/05/16.3 Further Discussion of Defibrillator- update from Cllr Parfrey

20/05/17 To discuss the possibility of an official domain email address for the Council.

20/05/18 Any items for the next edition of Spaldwick News

20/05/19 Correspondence (-previously circulated)

20/05/19.1 Huntingdonshire District Council – Electric Vehicle Charging Survey

20/05/19.2 Provisional Booking Letter - Police and Crime Commissioner Election 7 May 2020

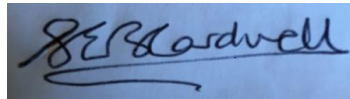
20/05/19.3 Parish Newsletter/Magazine- Shailesh Vara

20/05/19.4 CAPALC - Drop in Sessions

20/05/19.5 For Circulation- CAPALC- May Bulletin - Coronavirus, Drop In Sessions and Training Sessions

20/05/19.6 Letter to Parishes - District Council Support

20/05/20 Date of the next meeting: Thursday 18th June 2020 at 8pm- to be held remotely via Zoom

A rectangular blue stamp containing a handwritten signature in black ink. The signature appears to read 'S. Cardwell'.

Signed (Clerk) Sarah Cardwell

Date: 15th May 2020