

MINUTES

Spaldwick Parish Council meeting held on Friday 10th July 2020 at 8.00pm by Zoom video conference call (due to current ban on social gatherings) Chairman Steve Fane de Salis

Present. S Fane de Salis (Chairman), S Jackson-Rimmer, S Parfrey, W Burcham, S. Cardwell (Clerk)

20/07/1 To Receive Apologies and Reasons for Non-Attendance G Smith (Vice Chairman), R Johnson, J Pope,

20/07/2 Declarations of Interests for Members (Disclosable Pecuniary Interests) None

20/07/3 Public Open Forum

Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item.

No members of the public present

20/07/4 To consider government guidelines regarding re-opening the play park (to include risk assessment, signage, safety checks and insurance)

- Following discussions regarding the current situation, government guidelines and advice received from the Council's insurers, the importance of re-opening facilities which enable children to play outside was acknowledged. Cllr S Fane de Salis confirmed he had completed a safety check of the equipment in the park in preparation for re-opening. It was decided that the maximum number of users should be limited to 12 people and that all litter should be taken home (bin to be closed accordingly).

Cllr S Fane de Salis proposed re-opening of the play park in accordance with government guidelines; this was seconded by Cllr S Jackson-Rimmer and carried.

It was also proposed by Cllr S Fane de Salis that two posters reminding people of government guidelines regarding symptoms, social distancing and handwashing should be printed and displayed on the gate. This was seconded by Cllr S Jackson-Rimmer and carried unanimously. Clerk to send two documents to Cllr S Parfrey for printing and laminating. It was noted that it might be necessary to source quotes for having these posters printed on acrylic as a more weather-proof solution.

20/07/5 To approve a risk assessment for the Community Room (to include guidelines in relation to Covid-19)

- Some clarifications to the wording of the draft Risk Assessments for the Play park and Community Room were discussed and agreed. It was noted in relation to the Covid-19 assessment that marigold gloves are provided for the cleaner, additional handwash could be purchased prior to re-opening and that the warm-air hand dryer should be turned off, especially as paper towels are also provided. Cllr S Jackson-Rimmer proposed approval of the Risk Assessments; this was seconded by Cllr W Burcham and carried unanimously.

20/07/6 To approve an updated Asset register

- Cllr S Fane de Salis confirmed that Cllr R Johnson had provided an updated valuation for the brick shed based upon increases in building material costs of approximately 10% per annum. Street furniture costs were noted to be disproportionately high. These were re-costed by the Clerk where prices available and the Council agreed that the additional street furniture should also be increased proportionately. Cllr S Jackson Rimmer noted that the dog poo bag dispensers also needed to be added. Cllr S Fane de Salis proposed approval of the updated asset register based on the aforementioned modifications; this was seconded by Cllr S Parfrey and carried unanimously.

20/07/7 Councillors' questions

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

- It was requested that the Re-opening of the Community Room be added as an agenda item for the next Parish Council meeting.

20/07/8 Date of the next meeting: Thursday 16th July 2020 at 8pm (web meetings to continue as long as required).

Meeting closed at 9.10pm.

Signed:

Chairman

Date: