

**Minutes of Spaldwick Parish Council Meeting held at 8 pm  
Thursday 25 February 2016 in the Community Room at Spaldwick Primary School**

**Present:** Cllrs Fane de Salis (Chairman, presiding), Harriman, Johnson, Robinson, Smith and Wakefield, and 5 members of the public

1. **Apologies for absence** were received from Cllr. Jackson-Rimmer and County Cllr Bywater. In the absence of the Clerk due to illness Cllr Wakefield agreed to take the minutes
2. **Declarations of Interest** as to personal and prejudicial interest in any agenda item – Cllr Johnson declared an interest in item 7, as one payment was to his company.
3. **Minutes of Meetings held 21 January and 11 February 2016** were approved and signed.
4. **Matters arising from minutes (not on the agenda)** - none.
5. **Public Open Forum** – this was deferred till immediately before item 8 as no members of the public wished to speak except in relation to the new planning application.
6. **Admission of Public** – In accordance with The Public Bodies (Admission to Meetings) Act 1960 it was determined that details of the grass cutting quotations were considered to be confidential and publicity would be prejudicial to the public interest, hence it was resolved to defer this item to a confidential session at the end of the meeting.
7. **Finance**  
**The following payments were approved:**  
**100649** Wicksteed Leisure, Replacement seat for swing, £59.40 (inc. £9.90 VAT)  
**100650** R P Johnson Builders Ltd, repairs, repainting etc of shed doors, notice boards & 3 seats, £420.00  
**100651 CCC**, Street light energy, Church Lane, £42.31  
**100652 Balfour Beatty**, Street Light maintenance, 5 years to 30 June 2016, £139.14 (inc. £23.19 VAT).  
**Proposed purchase of laptop and scanner** - The Clerk's action in applying for a grant via CAPALC for a laptop (Acer Aspire F5-571 15.6" £291 + VAT) and scanner (Canon .CanoScan LiDE 220 £50 +VAT).was approved.  
**To consider 4 quotations for grass cutting 2016 and select contractor** – see item 18.
8. **Planning**  
**The following new planning application was considered**  
**15/02245/FUL**, Proposed subterranean three bedroom dwelling, Land at Chandlers.  
 Two representatives from the architects were present at the meeting to answer any questions with regard to the planning application. They explained that they had studied the two failed applications for development of the site including the appeal paperwork, and after talks with an HDC Planning Officer they came up with the idea of a subterranean dwelling.  
  
 Members noted that the footpath was very close to the new dwelling and it also appeared to now be gravel. Mr. Daniels said that he hoped that this would improve what is currently there and stated that he would accept a condition to maintain it. During the discussion, members also referred to the proposal as not in keeping with the character of the area, being adjacent to a Grade 1 listed building and not adding anything to or enhancing the Conservation Area; and that the adjacent dwelling 6 Chandlers would lose amenities such as view and light.  
 Following discussion a motion to recommend approval of the application was defeated by 4 votes to 2. The Chairman pointed out that this meant the Parish Council had voted to recommend refusal of the planning application and HDC would be informed accordingly.

**Receipt of new planning application** – It was noted that the following application is now being circulated and will be considered at the next meeting.

**16/00318/HHFUL**, Extension to side and rear of existing property, 1 Mount Pleasant

**Applications determined by the Local Planning Authority** – decisions were noted

**15/02271/HHFUL**, Conversion of garage to habitable annex including first floor extension, 27 Thrapston Road - Permission granted

**15/02039/FUL**, Amended scheme for detached dwelling on land adjacent to 19 Littlecotes Close - Permission granted

#### 9. **Assets – Provision / Maintenance**

**To note updates on matters previously reported; to consider any further action regarding them; and to receive reports of any new problems.**

**War Memorial** – on going.

**Re-location of Bier into the Church** – Cllr Smith will write to the Vicar.

No other reports received.

#### 10. **Highways, footpaths, byways etc.**

**To note updates on matters previously reported; to consider any further action regarding them; and to receive reports of any new problems.**

No reports received.

#### 11. **Clerk's report regarding bus services**

The Clerk reported that as we are now very near to having confirmation of the proposed future services following the recent retendering, he has deferred any action regarding control of parking along Royston Avenue / Ferriman Road until clarification is available of exactly what routes the new services will take, where the stops will be, what size of vehicles will be used and who the operators will be. The question of routes and stops has been referred to the CCC Future Transport Team. The tenders are expected to provide the other information.

The meeting decided to find out the exact date that the bus service contract is to expire; to chase Cllrs White and Bywater; and that Cllr Robinson would take over this task after his holiday.

#### 12. **Proposed conversion of Community Room to classroom from September.**

The Clerk reported on his discussions with people who may be able to confirm the conditions under which the Community Room was originally created: Mike Baker believes that HDC gave a grant to CCC towards the cost: Dan Smith HDC Communities Manager remembered the case and thinks it would have been funded by an S.106 Planning Agreement. These avenues are being followed up.

Cllr Wakefield to chase David Watson for any paperwork he may have..

#### 13. **Village Hall**

**(i) Clerk's report re custodian trusteeship** – copies of the report which examined the legal relationship between the Parish Council as Custodian Trustee and the Village Hall Committee as Management Trustees were distributed to members. Cambridgeshire ACRE has confirmed its agreement with the conclusion that, because the Parish Council has allowed the Village Hall Committee to manage the funds arising from the sale of the old hall, there is no need for it to become involved other than to receive copies of the annual accounts until such time as the money may be required for the building of a new hall or for some other purpose should that be the wish of the local community and be approved by the Charity Commission

**(ii) Appointment of parish council representative to the Committee** - Cllr Robinson said he did not wish to be re-elected but in the absence of any other nominee he was duly elected and agreed to serve as the parish council representative on the village hall committee.

#### 14. Correspondence

##### (i) To consider what action to take in respect of the following:

**Clean for the Queen** - it is proposed to arrange litter blitzes throughout the UK with the most monumental of all litter clear-ups from Friday to Sunday 4-6 March. HDC is offering support, advice and the loan of equipment. No litter pick in the village was considered necessary, but the A14 is really bad – Highways England needs to take action.

**Electoral review of Huntingdonshire** - The Local Government Boundary Commission for England is conducting an electoral review of the District Council for a period of 6 weeks ending on 4 April 2016 This review aims to correct imbalances between the numbers represented by individual councillors by moving parishes between wards. No action proposed at this stage.

##### **Town/Parish Council Planning Forum - Monday 21 March 2016**

At The Civic Suite, Pathfinder House, 5 - 7 pm, Cllrs Harriman and Smith will attend.

**Communities and Hauliers uniting in Covenant** – circulated by email 19 February. It was agreed that the parish council should sign up to the covenant, and inform Mick George, Williams Bros, Hopwells and other local hauliers.

**Anglian Water Pollution Watch campaign** - To launch the campaign, AW is running a project to work together at parish council level to explore the general level of understanding of the sewerage network and its function; identify the likely locations of discharges from the network; to discuss the wording for signs at these locations and to consider ways of working together to spread the word. It was agreed to put this on the agenda of the next meeting.

**Neighbourhood Planning** - HDC Workshop, Pathfinder House, 7-9 pm, 19 March;  
Cambs ACRE Roadshow, 21 March, 9am to 12.15pm at The Maltings, Ely, CB7 4BB

**Cambs ACRE Community Fair** – Burgess Hall, St Ives, 7 June, 2 - 6 pm.

##### (ii) The following correspondence was noted

**Electoral review of Cambridgeshire** - The LGBC has completed its review of the County Council and has made recommendations which, subject to parliamentary approval, will be implemented at the 2017 elections. The local division will be known as 'Alconbury and Kimbolton' represented by one County Councillor. It will be comprised of the following parishes: Alconbury, Alconbury Weston, Barham & Woolley, Brington & Molesworth, Buckworth, Bythorn & Keyston, Catworth, Covington, Easton, Ellington, Great Gidding, Great Staughton, Hail Weston, Hamerton & Steeple Gidding, Kimbolton, Leighton, Little Gidding, Old Weston, Perry, Spaldwick, Stow Longa, Tilbrook, Upton & Coppingford and Winwick.

**CCC Key Issues January 2016** – circulated by email 1 February

**CCC Key Issues February 2016** – circulated by email 9 February

#### 15. Clerk's Retirement

It was noted that the Clerk intends to retire in the near future. He will be asked to advise on the process for recruiting a replacement.

16. **AOB** – Several members reported details of their holiday plans, but it was agreed that no change to dates of forthcoming meetings is necessary.

17. **The date of the next meeting was confirmed to be 17 March 2016 as scheduled.**

**At this point the meeting was closed to members of the public and the following item discussed in a confidential session**

#### 18. To consider quotations for grass cutting 2016 and select contractor

Following consideration of four quotations it was resolved to place the order for the 2016 season with K Fergusons Limited.

In the absence of any further business the meeting closed at 9.17 pm.