

MINUTES

The Parish Council Meeting of Spaldwick was held on Thursday 15 February 2018 at 8.00pm in Spaldwick Primary School

Present S Fane de Salis (Chairman), M Robinson (Vice Chairman), G Smith, I Harriman, R Johnson.
Ms R Mimiene, Clerk.
CCC Cllr I Gardener
HDC Cllr J White
No members of the public.

02/322 To Receive Apologies and Reasons for Non Attendance
02/322.1 Cllrs S Jackson-Rimmer and J Pope sent apologies for absence.

02/323 Declarations of Interests for Members (Disclosable Pecuniary Interests)
02/323.1 There were no declarations of interest.

02/324 To Receive and Approve the Minutes of the Parish Council Meeting 18 January 2018
Proposal: Proposed by Councillor GS, seconded by Councillor MR, all in favour, and it was **Carried**
RESOLVED that the minutes of 18 January 2018 Parish Council Meeting be accepted and signed as a true record of the meeting.
Chairman signed the Minutes.

02/325 Matters arising from those Minutes (not on the Agenda)
None.

Meeting closed for the following item

02/326 Public Open Forum
Each person wishing to address the council will be allowed to speak, it cannot be longer than 10 minutes per item.

02/326.1 CCC IG reported that the sign re: no HGV is to be installed during the last two weeks in Apr. CCC increased precept by 2.99%. Additional money budgeted for potholes repairs. No reduction in winter gritting routes. A free health check is available to book.
Question was raised will PC have to pay for the grit replacement in the future? CCC Cllr IG will check that.

02/326.2 HDC Cllr JW reported his concerns re: lorries parked by the garage to the Duty Manager at Applegreen. PC also received complaints from resident and will be discussing this issue later on tonight under the Agenda Item 02/329. If there are any questions, please refer to HDC Cllr JW. It was noted by HDC Cllr JW that Spaldwick does not have any potential sites for housing allocated in Local Plan 2036. Elections are on 3 May 2018. Spaldwick will be in Alconbury Ward.

02/326.3 No members of the public to raise any issues.

Meeting re-opened

02/327 Planning
02/327.1 To consider a new planning consultation
Proposal: Construction of a three bay garage with solar panels and storage in eaves, Site Address: Land At 8 Thrapston Road, Spaldwick, Reference: 17/02598/HHFUL – received from HDC 22 Jan 18, extension provided till 16 Feb 18
Approve: Suitable for the plot.

Proposal: Proposed by Councillor IH, seconded by Councillor RJ, all in favour, and it was **Carried**
RESOLVED that the planning application is to be approved.

02/327.2 Consultations – None received in this period

02/327.3 Determined by planning authority – None over this period.

02/328 Finance
02/328.1 To Note the updated Cashbook, Income and Expenditure against the Budget report – noted.
CCC and HDC Cllrs leave the meeting

02/328.2 HMRC: Paying your PAYE at the Post Office and internet banking
Barclays bank set the online banking for the Charity and not PC a/c. Cllr GS is trying to sort this out. **GS**

02/328.3 Expenditure for approval 15 Feb 18:

Date	Cheque No.	Payee and Description	Amount
15 Feb 18	749	R Mimiene, Clerk wages Feb 18	£181.12
		<i>Note: Due to notification received from HMRC regarding the the tax refund of £96.32 in Jan 18, the further tax deductions from Clerk's wages will not be sent to HMRC until the amount due moves from negative to positive.</i>	
15 Feb 18	750	HMRC: tax deductions from Clerk's Feb 18 wages	£28.00
		<i>£28 deducted from Clerk's pay in Feb 18 will not be sent to HMRC but will be retained by SPC to reduce the amount overpaid as a result of tax code change, thus changing the balance due to HMRC to -68.32. Similarly, future months payments to HMRC will be withheld until the amount due moves from negative to positive.</i>	
15 Feb 18	750	R Mimiene, Expenses on running cost of PC Feb 18	£13.35
		Total:	£222.47 amended to £194.47

Proposal: Proposed by Councillor GS, seconded by Councillor IH, all in favour and it was **RESOLVED** Carried that the payments listed in 02/328.3 are to be paid with the above amendment.

02/329 Update regarding signage on A14 for no HGV's at Spaldwick Service Area

02/329.1 The sign to be obtained, as noted by CCC Cllr IG. PC will monitor. Clerk noted that email from resident received re: Overnight parking of HGVs. PC discussed the matter. It was agreed to reply to the resident. PC agreed that the garage is a private property but PC also sought advice from CCC Cllr IG who has now confirmed that the sign re: no HGV is going to be installed at the end of April. PC is still not sure of the wording of the sign.
Note since meeting: Clerk replied to the resident's query on 16 Feb 18.

Clerk
PC
CCC Cllr
IG

02/330 A new General Data Protection Regulation (GDPR) coming in force by 25 May 18, workshop available to attend, to approve this training

02/330.1 Clerk is going to the training/workshop on GDPR run by CAPALC on 16 Mar 18. Training approved by PC. Cost of £35.00 will be split between all 7 PCs Clerk is working for.

02/331 Assets – Provision/Maintenance

02/331.1 Grass cutting season 2018
Map circulated to PC. PC have not heard from PC grass cutting contractor Fergusons re: any price increase therefore assumes the price stays the same as last year. If there is no price increase PC will stay with the current contractor (Fergusons). Clerk to email the contractor and check that.

Clerk

Note since meeting: Email sent to contractor.

02/331.2 Play Area hedge cutting, future plan
Clerk provided the map. Areas that need attention were marked on the map. Clerk to seek 3 quotes re: hedge cutting.

02/331.3 Other Overgrown hedges:
1) Vegetation at the rear of the property at 36 Ferriman Road – To consider adding to grass cutting map for the next season.

Clerk
SFdS

Open space area. Agreed to get 3 quotes. 1 cut a year before the birds nesting season is preferable or as advised/suggested by the contractors. Clerk to seek Fergusons, CGM and Antony Abbs for a quote. Cllr SFdS is happy to meet contractors on site.

Note since meeting: Clerk emailed contractors on 20 Feb 18.

02/331.4 Monthly Ferriman Road Play Area's Inspection forms; Prices for the sign 'No Dogs'.
Inspection ticklist for Feb received.

SFdS

PC agreed to spend around £10.00 for the sign 'Do Dogs, except the Guide Dogs'.

Proposal: Proposed by Councillor SFdS, seconded by Councillor GS, all in favour and it was **RESOLVED** Carried that around £10.00 is to be spent on the sign for the play area.

02/331.5 War memorial, further update
Cllr GS chased the contractor.

GS

02/332 Highways, footpaths, byways, gritting bin, trees, etc

02/332.1 Grit bins were refilled as requested.

02/332.2 Potholes on the bridge – at the start of fly over, Thrapston Road. Clerk to report.

Clerk

Note since meeting: Clerk reported onto CCC online reporting system on 16 Feb 18.

02/332.3 Loose kerb on the top of East band off slip from A14, Barham Rd. Clerk to report.

Clerk

Note since meeting: Clerk reported onto CCC online reporting system on 16 Feb 18.

- 02/332.4 It was reported by a Cllr that by the last house on the right when you go out of Stow Longa towards Kimbolton there are many large pot holes. Clerk to inform Stow Longa PC. Clerk
- 02/333 To discuss the state of Village Sign, update by Cllr RJ**
02/333.1 No update. Waiting for a better weather to carry out the requested works.
- 02/334 To discuss the ownership of the Community Room and the running cost**
02/334.1 No update received from Local Educational Authority.
Fire alarm and Electricity usage to be checked when the ownership process is completed. PC cannot do anything now. Cllr RJ circulated the list of things to do.
Insurance Certificate from the Bowls Club received.
Regarding the Defibrillator, - Clerk emailed School Governors on 9 Feb 18 re: permission to put the Defibrillator on the outside wall of the Community Room. No reply received.
Community Room is a poling area. The question was raised by Cllrs, in preparation for the Elections, does the fire alarm work? Contact school. Cllr SFdS will email the Clerk the contact details of the other contact at Local Authority who is to be cc in the email. Clerk SFdS
PC will need to consider day to day running of the room.
Bowls club carpet delivered. Room to be tidied up by Escape.
- 02/335 Community Highways Volunteering Scheme and Community Flood Group, update from Cllr Harriman**
02/335.1 It was agreed that Cllr IH will inspect the crash barrier – bridge over the brook. IH
- 02/336 Good Neighbours Scheme for Spaldwick, Cllr M Robinson**
02/336.1 No update.
- 02/337 To further discuss the Defibrillator for Spaldwick**
02/337.1 Wait till we hear from the School Governors and CCC.
- 02/338 Village Hall**
02/338.1 No outcome.
- 02/339 To consider linking PC website with Facebook page, Cllr S Jackson-Rimmer**
02/339.1 Cllr SJR considered linking website with Facebook. Cllr SJR was talking to Cllr JP.
- 02/340 Correspondence, circulated by email prior to the meeting**
02/340.1 Election papers received – copies passed to members.
- 02/341 Councillors' questions**
02/341.1 Cllrs MR and IH sent apologies for the next meeting on 15 Mar 18.
02/341.2 Cllr GS reported dog mess away from the main path in Churchyard. Cllr GS will approach PCC. GS
02/341.3 Cllr IH issued the 2nd lot of NB keys. Cllr GS agreed to be a key holder and update the NB on Cllr IH absence.
02/341.4 Telephone box is full of books. Concerns raised that the books are being left on the floor. Need to tidy up.
- 02/342 Date of the next meeting: Thu 15 Mar 2018.**
Meeting finished at 9.27pm.

These minutes are considered draft until ratified at the next Spaldwick Parish Council meeting

Date

Chairman: Steve Fane de Salis